

**MINUTES OF VIDEOCONFERENCE MEETING NO. 2471  
COMMISSIONERS OF  
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7**

Place: 3400 Highway 73  
Port Arthur, Texas

Date: July 21, 2026

Present: Commissioners  
Richard Beaumont  
Lester Champagne (Via Zoom) Allen Simns, General Manager  
Matthew Vincent Nathan Brandimarte, Attorney for District  
James Gamble, Sr.

Absent: Albert Moses, Jr.

Visitors: Toby Davis, DD7  
Barron Cook, DD7  
Garrett Boudoin, DD7  
Kirby Johnson, DD7  
Brady Girouard, DD7  
Brian McZeal, DD7  
Rene Jackson, DD7  
Terry Wade, DD7  
Zachary Hinojosa, DD7  
Wil Thorne, The Brandimarte Law Firm  
Kim Carroll, Texan Engineering and Consulting  
Ursula Parks, Ursula Parks Consulting, LLC  
Nicole Sunstrum, Capital Law Group, PLLC  
J. Coalter Baker, GCPD

The meeting was called to order at 2:00 p.m. by Chairman Beaumont after ascertaining that the Notice of Meeting had been posted in accordance with the law. Commissioner Vincent gave the invocation. Chairman Beaumont led the pledge of allegiance.

Minutes of Meeting No. 2470

The Minutes of Meeting No. 2470 were approved as read.

Consider Pay Request No. 7 to Epic Engineering (W-Industries) for Supervisory Control and Data Acquisition (SCADA) System

Mr. Kirby Johnson presented Pay Request No. 7 to Epic Engineering (W-Industries) for Supervisory Control and Data Acquisition (SCADA) System for approval. He stated that the contractor is requesting payment for the procurement of major materials required for the new control panels, as well as the completion of electrical pre-work at Pump Stations numbers 1, 3, 5A, 6, 9, 11, 12, 13, 14, 15, 18, and 20.

The electrical pre-work has been completed at all pump station sites. The contractor is currently fabricating the new control panels at their shop.

Staff have conducted a thorough review of the work completed to date and have verified that progress aligns with the request. The contractor has currently completed 43% of the project using 34% of the allotted contract time. Staff recommends approval of Payment Request No. 7 in the amount of \$1,018,810.95. Commissioner Gamble moved to approve Pay Request No. 7 from Epic Engineering (W-Industries) for Supervisory Control and Data Acquisition System (SCADA) in the amount of One Million Eighteen Thousand Eight Hundred Ten and 95/100 (\$1,018,810.95) Dollars. Commissioner Vincent seconded the motion. The motion carried.

Consider Resolution Adopting Written Investment Policy

Resolution No. 547 Adopting Written Investment Policy was presented to the Board for consideration. Mr. Allen Sims stated that this is an annual routine formality. Resolution No. 539 Adopting the Amended Written Investment Policy approved August 25, 2025, naming the General Manager and District Accountant as Investment Officers.

Commissioner Vincent moved to approve Resolution No. 547 Adopting Written Investment Policy. Commissioner Champagne seconded the motion. The motion carried. A copy of Resolution No. 547 is attached to and made part of these minutes.

#### Sabine Pass to Galveston Bay Summary

Mr. Allen Sims reported that the PACR is awaiting approval from Headquarters. Contract PAV03C is being prepared for advertisement in mid-September, with bids anticipated to be received in November or December and the contract expected to be awarded in January 2027.

Mr. Sims also reported that staff is working on an agreement with CPKC Railroad. CPKC has indicated that it will not negotiate until a formal offer is presented. In response, the District is working with its appraiser to determine the value of the CPKC property so that an offer letter can be prepared and submitted as soon as possible.

#### Manager Reports

Mr. Allen Sims reported that the District has received the certified tax values for the year. The certified taxable value is \$15,296,476,057, representing an increase of approximately \$337.7 million over the previous year. The proposed tax rate and budget cannot be finalized until the District receives the tax worksheet from the Jefferson County Tax Assessor-Collector's Office.

Mr. Sims also reported that the District has experienced significant rainfall over the past week, causing the mowing crews to fall behind schedule. Overtime has been authorized for crews to work through the weekend to catch up on grass cutting.

Mr. Sims stated that Tropical Storm Bertha is expected to impact Southeast Texas on Tuesday, bringing sustained winds of 25 to 35 mph and 1 - 2 inches of rainfall. He reported that all District equipment, engines, and generators have been fueled, standby fuel is in place, and the District is fully prepared to respond as needed.

Mr. Allen Sims presented the financial statements prepared by FMW, P.C. for the period ending June 30, 2026, and gave a collateral securities report as of June 30, 2026.

#### Checks and Purchase Orders

##### Maintenance Fund

Ck. No. 28744 – Airgas USA, LLC  
\$349.20 – Multiple Cylinder Rentals

Ck. No. 28745 – Angel Lady Services, LLC  
\$32,472.00 – Seasonal Mowing Services

Ck. No. 28746 – Armor Shred  
\$84.45 – Document Shredding Service

Ck. No. 28747 – Blanton & Associates, Inc.  
\$2,581.25 – Rodair Detention Pond Pump Station

Ck. No. 28748 – Caddo Land Management, LLC  
\$5,600.00 – Sabine Pass to Galveston Bay Project – PAV03A.1 Work in Kind AOC Packages

Ck. No. 28749 – Cintas Corp.  
\$142.11 – Traffic Mat & Hand Sanitizer Service – Administration Building

Ck. No. 28750 – FMW, P.C.  
\$2,200.00 – Accounting Services – June 2026

Ck. No. 28751 – Freese and Nichols, Inc.  
\$2,584.46 – Sabine Pass to Galveston Bay Project – PAV03C – Work in Kind - Shreveport Pump Station Fronting

Ck. No. 28752 – Function 4, LLC  
\$402.81 – Konica Copier Lease – July 2026

Ck. No. 28753 – GFL Plant Services, LP  
\$17,046.78 – Rollbox & Holding Tank Rental

Ck. No. 28754 – Gregory Bostwick  
\$2,500.00 – Weather Services – March – July 2026

Ck. No. 28755 – Hollaway Environmental and Communications  
\$950.00 – Sabine Pass to Galveston Bay Project – PAV04 – Work in Kind – Public Meeting Coordination

Ck. No. 28756 – Jeffrey S. Ward & Associates, Inc.  
\$24,250.00 – Grant Administration Services

Ck. No. 28757 – LJA Survey, Inc.  
\$7,500.00 – Sabine Pass to Galveston Bay Project – PAV03A.1 & PAV03D Land Acquisitions

Ck. No. 28758 – Lonestar Services, LLC  
\$152.91 – Scaffold Rental for Unit 2 Pump Station 10

Ck. No. 28759 – M & S Unlimited Services, LLC  
\$450.00 – Transport Tractor from Pump Station 20 to Yard

Ck. No. 28760 – Sam & Tash Services, Inc.  
\$1,569.62 – Janitorial Services for Administration Building

Ck. No. 28761 – Sunbelt Rentals  
\$5,752.90 – Multiple Equipment Rentals

Ck. No. 28762 – SWAT Construction  
\$4,424.00 – Road Plate Rental

Ck. No. 28763 – Toby Davis  
\$1,229.22 – TCDRS Conference Travel Reimbursement

Ck. No. 28764 – TWA Risk Management Fund  
\$35,500.00 – Engineering Surcharge

Ck. No. 28765 – Texas Department of State Health Services  
\$57.00 – Asbestos Abatement Notification Fee

Ck. No. 28766 – United of Omaha  
\$1,640.74 – Health Insurance Payment

Ck. No. 28767 – United States Postal Service  
\$500.00 – Postage for Postage Meter

Ck. No. 28768 – United States Treasury  
\$572.48 – 2026 PCORI Fees

Ck. No. 28769 – Vector Security, Inc.  
\$68.96 – Control Center Monthly Alarm Service

Ck. No. 28770 – W-Industries  
\$1,018,810.95 – SCADA System Pay Request No. 7

Ck. No. 28771 – Waukesha-Pearce Industries, Inc.  
\$9,198.00 – Dozer Rental

Ck. No. 28772 – Wave Solutions, LLC  
\$980.72 – Monthly Telephone Services

Ck. No. 28773 – Blue Cross Blue Shield of Texas  
\$237.00 – Health Insurance Payment

Ck. No. 28774 – FNBO  
\$133.57 – Meeting Travel Expenses

Ck. No. 28775 – Texas Workforce Commission  
\$1,210.00 – Unemployment Claims

Debt Service Fund

Ck. No. 2032 – Computershare Trust Company, N.A.  
750.00 – Bond Paying Agent Fees

Commissioner Gamble moved that the checks from the Maintenance Fund and Debt Service Fund be approved for payment. Commissioner Champagne seconded the motion. The motion carried.

Executive Session – Pursuant to Section 551.071, Texas Government Code, Regarding Consultation with Attorney

At 2:09 p.m., the Commissioners entered an Executive Session pursuant to Section 551.071, Texas Government Code, in regard to Consultation with Attorney

At 2:24 p.m., the meeting returned to its regular session.

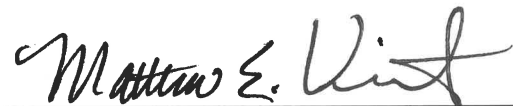
Consider and Take Action, if any, on Items Discussed in Executive Session

Commissioner Vincent motioned to allow the General Manager to enter into a contract with a public affairs consultant. Commissioner Gamble seconded the motion. The motion carried.

Chairman Beaumont asked if there was any more other business to come before the Board. There was none.

At 2:26 p.m., Commissioner Gamble moved that the meeting be adjourned. Commissioner Vincent seconded the motion. The motion carried.

  
Richard Beaumont, Chairman

  
Matthew Vincent, Assistant Secretary

**JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7  
RESOLUTION NO. 547  
ADOPTING WRITTEN INVESTMENT POLICY**

STATE OF TEXAS

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COUNTY OF JEFFERSON

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WHEREAS, under the Public Funds Investment Act (Chapter 2256.001 *et seq*, Texas Government Code, hereinafter the "Act"), the District is required to adopt by resolution a written investment policy meeting the criteria of the Act; and

WHEREAS, the District has reviewed the investment policy and investment strategies set forth in the written instrument attached hereto and incorporated herein by reference ("Investment Policy").

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7:

THAT it is in the best interest and of direct benefit to the District to adopt the Investment Policy attached hereto; and, after reviewing same as required by law, it is hereby adopted.

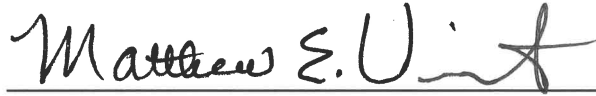
That the Manager be, and hereby is, authorized to take any and all action and is authorized to execute any and all instruments, documents, or filings in connection with the accomplishment of the transactions outlined in this resolution and to certify the adoption of such resolutions to such parties which such Manager deems necessary or appropriate.

I, Albert J. Moses, Jr., Secretary of the Board of Commissioners of Jefferson County Drainage District No. 7, do hereby certify that the above is a true and correct copy of a resolution adopted by the Board of Commissioners of Jefferson County Drainage



District No. 7, at their meeting held on the 21<sup>st</sup> day of July 2026, upon motion made by Commissioner Vincent and seconded by Commissioner Champagne and adopted unanimously by said Board, a quorum being present.

Given under my hand this 21<sup>st</sup> day of July 2026.

A handwritten signature in black ink, reading "Matthew E. Uist", written over a horizontal line.

Assistant Secretary  
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7



**VISITOR SIGN-IN SHEET**  
**MEETING NO. 2471**  
**Tuesday, July 21, 2026**

|    | Name             | Email Address                  | Telephone Number | Public Comment               |                                        |
|----|------------------|--------------------------------|------------------|------------------------------|----------------------------------------|
| 1  | Coalter Baker    | Coalter.baker@<br>gcpdtxas.com | 713-410-8230     | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| 2  | Ursula Parks     |                                |                  | Yes <input type="checkbox"/> | No <input type="checkbox"/>            |
| 3  | Nicole Sundstrum |                                |                  | Yes <input type="checkbox"/> | No <input type="checkbox"/>            |
| 4  | Kim Carroll      |                                |                  | Yes <input type="checkbox"/> | No <input type="checkbox"/>            |
| 5  | Wil Thorne       |                                |                  | Yes <input type="checkbox"/> | No <input type="checkbox"/>            |
| 6  |                  |                                |                  | Yes <input type="checkbox"/> | No <input type="checkbox"/>            |
| 7  |                  |                                |                  | Yes <input type="checkbox"/> | No <input type="checkbox"/>            |
| 8  |                  |                                |                  | Yes <input type="checkbox"/> | No <input type="checkbox"/>            |
| 9  |                  |                                |                  | Yes <input type="checkbox"/> | No <input type="checkbox"/>            |
| 10 |                  |                                |                  | Yes <input type="checkbox"/> | No <input type="checkbox"/>            |
| 11 |                  |                                |                  | Yes <input type="checkbox"/> | No <input type="checkbox"/>            |
| 12 |                  |                                |                  | Yes <input type="checkbox"/> | No <input type="checkbox"/>            |
| 13 |                  |                                |                  | Yes <input type="checkbox"/> | No <input type="checkbox"/>            |
| 14 |                  |                                |                  | Yes <input type="checkbox"/> | No <input type="checkbox"/>            |
| 15 |                  |                                |                  | Yes <input type="checkbox"/> | No <input type="checkbox"/>            |